

**MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING
OF ARMY COLLEGE OF NURSING HELD ON 04 Feb. 2022**

1. The IQAC meeting of Army College of Nursing, Jalandhar Cantt was held on 04 th Feb. 2022 from 11:00 AM to 2:30 PM in the Seminar Hall of the college. During the conduct of the meeting, all the norms pertaining to COVID-19 were strictly followed. The meeting was chaired by Prof (Mrs) M. Maheshwary, Principal, Army College of Nursing, IQAC chairperson and attended by the following: -

MEMBERS

- | | | | |
|-----|-----------------------|---|---|
| (a) | Col HS Phagura (Retd) | - | Registrar & Head of Administration
(Sr Adm Officer). |
| (b) | Col RN Karkhanis | - | Commanding Officer,
4011 Fd Hospital
(Management Rep) |
| (c) | Mrs Priya Sharma | - | Associate Professor
(Faculty Member, ACN) |
| (d) | Mrs Baljeet Kaur | - | Associate Professor
(Faculty Member, ACN) |
| (e) | Ms Gagan Sharma | - | Assistant Professor
(Faculty Member, ACN) |
| (f) | Ms Riya Sharma | - | Clinical Instructor
(Faculty Member, ACN) |

- (g) Dr Saksham Singh - Principal, Army Public School,
Jalandhar Cantt
(Nominee Local Society)
- (h) Nb Sub Dharmendra Dubey - Community Rep /Stakeholder
- (i) Ms Muskan Joshi - Alumni Rep (2017-2021)
Attended online
- (j) Ms Renu - Alumni Rep (2017-2021)
Attended online
- (k) Ms Jyoti - Student Rep (2018-22)
- (l) Ms Shruti Rana - Student Rep (2019-23)
- (m) Prof (Mrs) Charlotte Ranadive - Vice Principal, ACN
(IQAC Coordinator)

2. At the outset the NAAC Coordinator extended a warm welcome to all the members of IQAC and thanked them for sparing their valuable time for the meeting.

S.No	AGENDA	DISCUSSION	ACTION
3.	Feedback of IMC meeting (08.01.22)	Consequent to prequalification for NAAC, the college has paid an amount of Rs. 3, 982, 50/- on 22 Nov.2021. The visit of Peer Team has been planned tentatively from Jan-Mar 2022.	IMC meeting (08.01.22)
4.	List of committee for Peer Visit	The IQAC coordinator presented the list of committees for the peer team visit approved by the IQAC chairperson.	IQAC chairperson
5.	Revision of the team for SSR	The IQAC coordinator presented the revised team for SSR for the purpose of Peer Team Visit approved by the IQAC chairperson.	IQAC chairperson
6.	Criteria wise feedback and review	Criteria wise feedback was given by all the approvers and Coders and it was decided to:- To standardize the hardcopies of all the box files of each criterion such as cover page, index, flags etc. for which format will be given by Mr.Suneel Kumar, Office Suptd. To include all the DVV clarifications along with all the supporting documents and label it appropriately so as to identify it easily at the time of PTV interaction. To make ppt. presentation for each criteria to facilitate discussion during PTV interaction.	Mr.Suneel Kumar
7.	Discussion on sample peer visit schedule	The sample peer team visit schedule was discussed by Col. H. S. Phagura, the registrar. He gave a criteria wise feedback emphasising the important aspects to be examined by the PTV members. He also highlighted the areas where improvements were needed, also asked to plan alternative ideas so as to minimise the loss which can occur in the grading process. He also shared the detailed feedback in writing with the group.	All coders and approvers to do the needful.

Signature of IQAC Coordinator _____

Signature of IQAC Chairperson _____

Principal
Army College of Nursing
Jalandhar Cantt